



Private Detective Services

Private Investigators and Process Servers

ON-SITE RECORDS REPRODUCTION REQUEST FORM

REQUESTOR	Name: _____	Order Date
	Firm: _____	
	Address: _____	Date Needed By
	City: _____ State: _____ Zip _____	
	Phone: _____ Fax: _____	Discovery Cut Off
	Email: _____	
	Case Title: _____	
	Case Number: _____ Court Location: _____	
	<input type="checkbox"/> Superior <input type="checkbox"/> Federal <input type="checkbox"/> Workers Compensation <input type="checkbox"/> Other _____	
	Attorney File No.: _____ BATES Numbering Start #: _____	
Attorney Representing <input type="checkbox"/> Plaintiff <input type="checkbox"/> Defendant <input type="checkbox"/> Other _____		
SUBJECT	Please Obtain Records of: _____	
	Known AKA's _____	
	Date of Birth _____ Social Security Number _____ Date of Incident _____	
	Records Needed from Dates Forward _____	
RECORDS	Records Needed <input type="checkbox"/> Billing <input type="checkbox"/> Medical <input type="checkbox"/> Radiology <input type="checkbox"/> Films <input type="checkbox"/> Employment <input type="checkbox"/> Other _____	
	Authorization/ Subpoena is attached <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Please Prepare Subpoena <input type="checkbox"/> Yes <input type="checkbox"/> No Signature is on File <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Description of Records Sought: _____	
INSTRUCTIONS		

Phone: (714) 546-7373 Fax: (714) 546-7474 Email: status@pdssearch.com

CA PI License 6103 O.C. PPC# 177



Private Detective Services

Private Investigators and Process Servers

OPPOSING COUNSEL LIST OR MAILING LIST

Name			
Address			
City, State, Zip			
Telephone		Fax	
Name			
Address			
City, State, Zip			
Telephone		Fax	
Name			
Address			
City, State, Zip			
Telephone		Fax	
Name			
Address			
City, State, Zip			
Telephone		Fax	
Name			
Address			
City, State, Zip			
Telephone		Fax	
Name			
Address			
City, State, Zip			
Telephone		Fax	



Private Detective Services

Private Investigators and Process Servers

OPPOSING COUNSEL LIST OR MAILING LIST

Name			
Address			
City, State, Zip			
Telephone		Fax	
Name			
Address			
City, State, Zip			
Telephone		Fax	
Name			
Address			
City, State, Zip			
Telephone		Fax	
Name			
Address			
City, State, Zip			
Telephone		Fax	
Name			
Address			
City, State, Zip			
Telephone		Fax	
Name			
Address			
City, State, Zip			
Telephone		Fax	
Name			
Address			
City, State, Zip			
Telephone		Fax	



Private Detective Services

Private Investigators and Process Servers

RECORDS ARE LOCATED AT:

	Name	
	Address	
	City, State, Zip	
	Telephone	
	Name	
	Address	
	City, State, Zip	
	Telephone	
	Name	
	Address	
	City, State, Zip	
	Telephone	
	Name	
	Address	
	City, State, Zip	
	Telephone	
	Name	
	Address	
	City, State, Zip	
	Telephone	
	Name	
	Address	
	City, State, Zip	
	Telephone	
	Name	
	Address	
	City, State, Zip	
	Telephone	



Private Detective Services

Private Investigators and Process Servers

RECORDS ARE LOCATED AT:

	Name	
	Address	
	City, State, Zip	
	Telephone	
	Name	
	Address	
	City, State, Zip	
	Telephone	
	Name	
	Address	
	City, State, Zip	
	Telephone	
	Name	
	Address	
	City, State, Zip	
	Telephone	
	Name	
	Address	
	City, State, Zip	
	Telephone	
	Name	
	Address	
	City, State, Zip	
	Telephone	
	Name	
	Address	
	City, State, Zip	
	Telephone	

By signing or submitting this form, you agree to the terms and conditions and privacy policy of this website.

Phone: (714) 546-7373 Fax: (714) 546-7474 Email: status@pdssearch.com

CA PI License 6103 O.C. PPC# 177